

# **Nanaimo Christian School**

#### An Introduction to NCS

In community, NCS pursues Christ-centered educational excellence that equips students to live Biblically, act responsibly, work cooperatively, communicate effectively and achieve success in who God has called them to be. Our school's core values are:

- 1. Nanaimo Christian School is a **Christian community** everything that we do and teach is rooted in the Christian faith and founded upon God and His Word. We desire to partner with families in the education and spiritual growth of our students.
- 2. Nanaimo Christian School is a **community of grace** we go beyond just rules and consequences in order to reach the hearts of our students and inspire Christ-like transformation.
- 3. Nanaimo Christian School is **responsive** we recognize the uniqueness of each student and strive to exceed expectations and provide a positive school experience for all.
- 4. Nanaimo Christian School is a **safe haven** we commit to provide an environment where students are protected both physically and emotionally, and provide a loving atmosphere where they can safely grow into the person God has called them to be.
- 5. Nanaimo Christian School is **forward-thinking** we value innovation and strive to discover the best practices for student learning.
- 6. Nanaimo Christian School is **intentional** we lead, serve, and teach with great passion because we are confident in what God has called us to do. We work to cultivate that same passion in every one of our students.

#### K - 5 Program Statement

Kindergarten to Grade 5 at NCS is a Christ centered community that loves and cares for kids and intentionally celebrates their individual growth in relationships, in Faith and in academics. Loving kids. Celebrating growth.

#### Middle School Program Statement

NCS Middle School is different. We're always moving, laughing, and learning in new ways. We celebrate progress over perfection and skills over content, because we love that each student







is unique. We help kids discover who they are and who they're called to be. Middle school is a community. We live together, learn together, and grow together. We belong here.

#### **High School Program Statement**

Nanaimo Christian High School is a community where students and staff work together to create learning experiences that are challenging, flexible and relevant. We provide Christ-centered learning that responds to student culture, needs and interests. Choice is important. Gifts are developed. Our students will have impact.

## **Our International Program Introduction**

Nanaimo Christian School (NCS) is located on a spacious and centrally located campus in the beautiful city of Nanaimo, Vancouver Island, British Columbia. The small city setting of Nanaimo provides a safe and pleasant environment for International students. It offers a quality academic program, small class sizes, a fully accredited staff and many other extra opportunities not available in a larger school. NCS has embraced the new learning **Education Plan** as developed by the Ministry of British Columbia to prepare students for a changing, competitive job market. NCS has become a leader to other schools in the delivery of this new curriculum and our students are benefiting from this engaging way of learning. Our International students who attend Nanaimo Christian School comment that the love and concern they feel from teachers and the support and community they feel amongst the students are the two big reasons why NCS is such a great place to be!

The Lord has created humans with the wonderful ability to communicate and the ability to use this gift to glorify Him. Our goal at Nanaimo Christian School is to enable new students to discover and develop the ability to communicate in English and come to appreciate the structure and principles of the English Language. As students grow in their knowledge of English, they are able to share with others in the classroom and thereby enrich the whole body by the diversity of their experiences.

#### **Immigration Requirements**

All International students must meet the immigration and visa requirements of the Canadian government. These requirements along with the various documents needed (and the locations from which they can be obtained) can be found by referring to the Canadian Government web site: <a href="https://www.cic.gc.ca/english/study/index.asp">www.cic.gc.ca/english/study/index.asp</a>

#### Nanaimo Christian School Entrance Requirements:

Students entering grades 10, 11 and 12 must be able to demonstrate competency in the English language. Students may be asked to be tested through an iTEPS SLATE English Proficiency Exam and an online interview through Skype. This service is available in many main cities worldwide. For more information on where to take this exam, please go to the following website: <a href="http://www.itepexam.com/">http://www.itepexam.com/</a> ELL classes will be available to supplement student's existing English knowledge and students will be enrolled in an ESL online course.

For students entering grade 9 or lower will need to have an English test via Skype. Students must be prepared to study for most of the time in an all-English learning environment.

#### **ADMISSION PROCESS & REFUND POLICY**

#### **Admissions Process**

- 1. Fill in admissions forms including all necessary documentation (see Application Package Checklist). Include \$250.00 (non-refundable) registration fee to be wired to the school.
- 2. The school will determine the eligibility of the student within 3 weeks of receiving all documents. A Skype interview with potential students may be requested.
- 3. The applicant will receive a letter conditionally accepting the student to the program.
- 4. Upon acceptance, the full tuition must be paid before an official Letter of Acceptance can be issued.
- 5. Students that are not attending a Christian church on a regular basis and cannot fill out a Pastor's reference form, are required to live in one of our Christian homestays.

NCS will assess students prior to the start of the school year at the Student Orientation Day. (Usually the day before the first day of school) All international students need to have been in Canada at least 2 days prior to the Student Orientation Day. NCS will assess students' needs and determine what courses will best suit their needs. **Students may be required to take courses at a lower level than the grade they have been accepted into.** This means that students in grade 11 or 12 will need to take some grade 10 courses. All international students need to fulfill the British Columbia graduation requirements and NCS requirements. Regardless of the student's level of English, tutors are strongly recommended and sometimes mandatory as determined by NCS staff.

#### **Refund Policy**

- A full refund, except for the registration fee (\$250) will be refunded if the student's study visa is not approved. (Original copy of rejection letter from Embassy is required.)
- Withdrawal with more than 30 days of the start date, 2/3 of tuition will be refunded
- If the student withdraws between Sept 1 and September 30 or within 30 days of the start date, ½ of tuition is refundable
- Withdrawal less than 30 days of the start date, 1/2 of tuition will be refunded
- After 30 days after the start date, tuition will not be refunded.
- Students are required to give 1 month's notice to their homestay family, or one month's fee (\$900) will be retained. The remainder of homestay fees will be returned to the student.

A successful experience depends upon the student making his/her best effort in every area of school life. The school reserves the right to dismiss students and return them home, at the parent's expense, without tuition refund, for violations of the School's Code of Conduct and/or International Student Guidelines or if Nanaimo Christian School has been provided with false information.

#### **FULL TIME FEE SCHEDULE**

#### Program Costs -2021/22 School Year

Registration Fee \$ 250.00 - when submitting application

Tuition \$ 16,900

Homestay Placement Fee \$ 250

Homestay cost \$ 9,000 (September- June)

**Total Cost** \$ 26, 150.00 (not including registration fee)

Graduation Year Additional \$ 350.00

\*for grad fees- photos, dinner and graduation and Dry Grad

**Tuition includes**: medical insurance (<u>Guard Me</u>), MSP (BC Medical Services Plan) mandatory student activity fees and ELL classes and 1 ESL online course. Students may be required to pay for additional course fees for higher level PE Courses or Outdoor Education. (\* Please note, students living in homestay families that are participating in extracurricular activities that require additional driving for the homestay family, may be required to pay for an additional driving fee as agreed by the International Coordinator\*)

All students are required to register for the BC Government Medical Service Plan (MSP) after residing in BC for 3 months. During the 3 month waiting period, students will be enrolled in <u>Guard Me</u>, a temporary emergency medical insurance. Students may choose to pay for additional medical insurance through Guard Me using a Top-Up plan. Nanaimo Christian School will register students in MSP and pay the monthly fee while students are enrolled at NCS.

Students will need to purchase additional ESL online courses @ \$900.00 per level. Students are required to meet weekly deadlines. This course is monitored by an online teacher who communicates regularly with the International Coordinator.

Nanaimo Christian School reserves the right to make tutoring mandatory for all first year International students and this is highly encouraged for the success of International students.

If a student is not living with his/her parents, the school reserves the right to determine the family with whom the student will stay. No student will be permitted to live in a suite or on their own.

**ELL-** English Learning Language classes - these are small groups or one on one sessions where lessons are targeted to meet the student's current level. Depending on the student's courses, 1.5 - 3 hours of ELL instruction per week will be provided by an ESL teacher.

**ESL Online** - This is a leveled 1-5 online course. Students are assessed prior to the beginning of school and placed in the appropriate level. Students are required to complete a lesson a week and level 4 needs to be completed prior to students entering English 10. Tuition includes one level and additional required levels are paid by students.

ALL STUDENTS IN GRADE 6-12 ARE REQUIRED TO HAVE A LAPTOP THAT HAS BEEN PURCHASED IN CANADA. MOST OF OUR CLASSES REQUIRE STUDENTS TO COMPLETE WORK ELECTRONICALLY.

# **Student Registration Form**

## **Student Information**

Province/State  Country:  Postal Code  I will be residing with my parents in 0  I will be living with blood relatives ( 9)	See appendix for additional information to be included see complete the homestay Information form
Province/State  Country:  Postal Code  I will be residing with my parents in 0  I will be living with blood relatives ( 9  I will be requiring a homestay (please)	— Canada See appendix for additional information to be included) se complete the homestay Information form)
Province/State  Country:  Postal Code  I will be residing with my parents in 0  I will be living with blood relatives ( 9)	— Canada See appendix for additional information to be included)
Province/State  Country:  Postal Code  I will be residing with my parents in 0	— Canada
Province/State  Country:  Postal Code	
Province/State	
Province/State	
	<del></del>
City:	
Acceptance)	e Country- this address will be used on Letter of
Telationally to student.	
Relationship to student:	
Name of person filling out this form:	
	start at the end of August until the end of June)
Requesting Date of Entry and length of s	stay:
First Language:	
Country of Birth:	
Date of Birth:	
••	WeChat ID:
Skype ID:	
Given Names (shown in passport):  Gender: Male Female Skype ID:	<del></del>

Email:	Cell #:
Date of Birth:	(This is needed for Custodian form)
Mother's Name:	Occupation:
Email:	Cell #:
Date of Birth:	( This is needed for Custodian form)
Are both parents living at the same place of	
Emergency Contact in Home Country	
Name:	Email:
Phone Number:	Cell Number:
Does this contact speak English?:	
Local Contact Person (if available) in	Canada
Name:	Relationship to student:
Mailing Address:	
Phone Number:	Cell Number:
Email:	Does this contact speak English?:
hone Number:	Cell Number:

## **Academic Information**

Schools attended – list the last two schools, starting with the most recent.

School	Location	Grade	Dates of Attendance				
Has the student repeated any grades?: If 'yes' what grade?:							
Does the student have an							
Has the student had acad			No 🗍				
Has the student had any b	pehavioural problems in so	chool/community?					
Yes (Please give deta	ails) No						
Has the student had any s	social/emotional problems	in school/community?					
Yes (Please give details) No							

Please list the student's interests and hobbies.

Is there anything else you wish to school?	convey to the school that will	help your child be successful in our
life. The school reserves the right	nt to dismiss students and return ns of the School's Code of Com n School has been provided w	ther best effort in every area of school on them home, at the parent's expense educt and/or International Student with false information in the above
Please notify the <b>International P</b> email.	<b>rogram Coordinator</b> of any c	hange of address, phone numbers or
Please state briefly your reaso	ns for applying to Nanaimo (	Christian School:
We have read and declare that	the above application is true	to the best of our ability.
(Parent's Signature)	(Print Name)	(Date)
(Parent's Signature)	(Print Name)	(Date)

## **STUDENT MEDICAL INFORMATION**

#### **STUDENT INFORMATION**

Family Name: First Name:
Birthdate: Age: Male Female
Parent/Guardian:
MEDICAL HISTORY
Immunizations up to date? (Yes or No) * Please attach/Immunization Record*
Physical Condition: ( poor, good, excellent )
Does this child have any of the following? Please check
Asthma: Diabetes: Migraine Headaches:
Hearing problems: Contact lenses:
Stomach problems:
Allergies:
Epilepsy: Heart Conditions:
Other:
Briefly explain above condition (s)
Has your child had any surgeries? Yes No
If 'yes', briefly explain any surgeries
Does your child take medication? Yes No
Explain briefly any medications the child is taking regularly and the prescribed dosage.

Yes No		
Please explain if the answer is "y	es".	
Is your child able to participate in	a full physical education progra	am? Yes No
If no, please explain why:		
Does your child smoke? Yes (homestay may <b>not</b> be able to be		
If your child wears glasses or cor	tacts, please send a copy of th	e translated prescription.
If your child takes medication, instructions.	please send a copy of the tra	nslated prescription with the
(Parent's Signature)	(Print Name)	(Date)

#### STUDENT HOMESTAY PLACEMENT POLICY

#### **Student Placement**

Enrollment opportunities are open to students in grades K-12. Children in grades K-5 are required to live or plan to live with their parent(s) in Canada. Homestay families will be provided for students attending grades 6 -12. Our Christian homestay families are carefully selected by trained staff members using information you provide to us on the Student homestay Information Form and follow the Ministry of Education Guidelines. If a student is not living with his/her parents the school reserves the right to determine the family with whom the student will stay. No student will be permitted to live in a suite or on their own since he/she is in Canada to study and to integrate into Canadian society and culture. Non-Christian students and students who are not able to fill out a Pastoral Reference are required to live in our Christian homestays. (Some exceptions will apply if students commit to attending a local church youth group.)

Please fill out the homestay information form below and return in your application form.

# **STUDENT HOMESTAY INFORMATION**

This information will be given to your homestay family.

# **Personal Information**

Family Name:	_ First Name:		
Birthdate:	Age:	Male	_ Female
Many of our homestay families have children	en.		
Are you comfortable with children? Yes What age(s) of children do you prefer?			
Many homestay families in Canada have ca Are you comfortable with cats or dogs? Ye If no, please explain:	s No		
Please list any allergies you may have:			
Are there any foods you are unable to eat?	,		
What are your favourite foods?			
What are your interests and hobbies?			
What do you enjoy doing for leisure time?			
What sports would you like to participate in	when you are living	g in Canada?	
What would you like to see or do while you	are living in Canada	a?	

Can you swim? Yes No
Can you play a musical instrument? Yes No No What?
Are you bringing your instrument to Canada? Yes No
Circle your character qualities:
academic shy outgoing athletic
serious creative musical dramatic
Have you traveled abroad before? Yes No
Where?
How are you feeling about coming to Canada?
Please give any information that would help us find the appropriate homestay placement:
Would you like to start emailing your homestay family? Yes No
If yes, what email would you like your homestay family to use?
What would you like your homestay family to know about you?

What is your English Level?			
advanced hi	gh medium	low	
Additional Information about	your child you would like to	share/special instructions:	
We have read and understand t Guideline for parents and I have the Homestay Program Guidelir	e made sure that my child unde	, ,	
(Parent's Signature)	(Print Name)	(Date)	
(Parent's Signature)	(Print Name)	(Date)	
(Student's Signature)	(Print Name)	(Date)	

# Name: \_\_\_\_\_ Relationship to student: \_\_\_\_\_ Mailing Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_ Email: \_\_\_\_ Does this contact speak English?: \_\_\_\_\_

**Appendix- Contact Information** (If student is living with a blood relative)

## **Behaviour Code Agreement**

Each student is held accountable for their actions and high moral standards are required. All students must agree to the rules outlined in the Nanaimo Christian School Student Handbook which will be given to each student when they arrive at NCS. Students as well as parents are required to sign these rules once accepted to Nanaimo Christian School.

The rules of the Handbook include, but are not limited to:

Ga	no	rai	D.	iles
				1112

no drinking alcoholic beverages or consumption of illegal drugs
no using tobacco ( smoking, chewing or e cigarettes)
no premarital sexual relations
no use of profanity
no weapons on school ground
no cheating or plagiarism
no sleeping in class
must abide to the school dress code as outlined in the Handbook
must agree to the attendance policy in the Handbook
homework needs to be completed to the best of your ability and handed in on time
must agree to obtain permission from parents in order to travel in Canada without the host family. An adult of 25 years of age or older must accompany students under the age of 18
must complete summer reading and assignments, if assigned by teachers
students must be culturally sensitive and respectful to students from other countries and
students from their own country
must speak English during school hours
students must participate in all mandatory school activities and expectations

#### Student Expectations in Homestay Families

Living with a your homestay family can be a wonderful opportunity to develop a friendship with someone of a totally different culture. The friendship grows from an understanding and an acceptance of two different cultures when students are engaged and integrate themselves in their homestay family's Canadian lifestyle. Students will be placed in a safe, secure, Christian home environment that has been carefully selected.

Our expectations of international students in our Homestay program is:

- always inform your homestay family when you will be home. Homestay families worry about you
- if you make arrangements for a day trip with friends, your homestay family needs to know and approve. If you make arrangements for an overnight trip without your homestay family, you need to get permission from
  - your homestay family,
  - custodian

- your parents through our Travel Permission form (2 weeks in advance)
- you need to ask permission of your homestay family before inviting friends back to your house
- you will be required to help your homestay family with chores such as dishes, meal prep, laundry, or some yard work - ask how you can help out
- arrange with your homestay family when is the best time use the washroom for bathing or showering, if you are sharing a bathroom with other members of the family
- showers should not be more than 10 minutes long
- keep your room neat and tidy, as this is your own personal space
- turn off lights, TV and technology when not in use
- make sure that you communicate with your homestay family if you are unwell. They will arrange to take you to the doctor if you are sick or injured
- if you have any questions or concerns, your homestay family will be happy to answer your questions
- always use manners by saying please and thank-you
- you are required to participate in all family activities and outings. Some of these
  activities, you may be required to pay your own travel arrangements, admissions and
  personal expenses
- your homestay family will expect you to attend church with their family and they may arrange for you to attend a youth group
- kindly inform your homestay family if you do not like to eat certain foods
- all devices (laptops, phones tablets etc) need to be at a designated place by an agreed time so that you can get some sleep
- you need to be part of your homestay family activities. All Canadian families participate
  in different forms of recreation. Some families go hiking on a Saturday or Sunday. Other
  families play family games in the evening or watch a Canadian Television show or movie.
  You need to get involved in your homestay family's activities, even if you don't
  want to. Staying in your room for long periods of time is not allowed.
- You need to speak English as often as possible. We know this is difficult, but the more you try the quicker you will pick up the language and integrate into Canadian culture.
- While it is rare, if students continue to disobey the homestay guidelines and/or school rules, the student may be asked by the school to withdraw from NCS school program. Students will have one week to make arrangements.

If the school deems that the homestay is unsafe or unsuitable, the student may be removed immediately from his/her homestay and moved to a new homestay with no charge.

A successful experience depends upon the student making his/her best effort in every area of school life. The school reserves the right to dismiss students and return them home, at the parent's expense, without tuition refund, for violations of the School's Code of Conduct and/or International Student Guidelines or if Nanaimo Christian School has been provided with false information.

I understand the failure to abide by these agreements will result in disciplinary action that could include suspension or expulsion from Nanaimo Christian School. Please refer to refund policy. My signature indicates that I understand these guidelines and consequences.

Student Signature:	(Name)	Date:		
Parent 1 Signature:	(Name)	Date:		
Parent 2 Signature:	(Name)	Date:		
	FINANCIAL RE	SPONSIBILITY	<u>FORM</u>	
To: Chairman c	of the Nanaimo Chr	istian School Boar	<sup>.</sup> d	
Re:	Bi	irthdate:		
Student's N	lame	Year/Mo	onth/ Day	
As the parent/guardian of the above-named student, I/we accept full responsibility for costs for the 2016/2017 school year. I understand that I may be required to pay for additional tutoring if Nanaimo Christian School staff determines this as a need for my child's academic success at any point during the school year.				
(Parent's Signature)	(Prii	nt Name)	(Date)	

## **PASTORAL REFERENCE**

Parents: Please have your pastor	complete the lower part of the	nis form.
Father's Name:		
Mother's Name:		
We attend:		
	(Name of Church – Denor	nination)
Regularly	Occasionally _	
Dear Pastor:		
Nanaimo Christian School, a schoo We would appreciate your cooperat	I approved by the Society of tion in taking a few minutes	<u> </u>
How long have you known this fami	ly?	
Are the parents members of your ch	nurch?	
How often do they attend worship s	ervices?	
		ly Rarely
Are the parents active in church mir		
Please specify:		
How do you expect the student will	benefit from attending a Ch	ristian school?
Additional Comments:		
Church Name:		
Church Phone Number:		<u> </u>
(Pastor's Signature)	(Print Name)	(Date)

Print Name) (Date)
Field Trips and Special Off Campus Events

Throughout the 2019-2020 school year, there will be times where students are invited to participate in special activities/field trips that are off campus and are part of our school program. These events typically have a low to moderate risk factor, including activities such as a Science class going to our local watershed or a Physical Education class going for a hike. Nanaimo Christian school will ensure that basic safety precautions are taken in regards to transportation and supervision. By signing this form, I authorize my child's Custodian and/or the International Coordinator to sign permission forms for curricular or extracurricular trips involving a low to moderate risk.

I understand that the primary person in charge will be Nanaimo Christian School Staff
I understand that the mode of transportation will be: NCS School Bus or parent drivers
I understand that my child will be required to comply with school regulations, and will be
under school supervision.

## Acknowledgment OF RISK

- 1. I accept the mode of transportation for this activity.
- 2. I acknowledge my right to obtain as much information as I require about this program or activity and associated risks and hazards, including information beyond that provided to me by the school or board.
- 3. I freely and voluntarily assume the risks/hazards inherent in the program/activity and understand and acknowledge that my child may suffer personal and potentially serious injury arising from his/her participation.
- 4. My child has been informed that he/she is to abide by the rules and regulations, including directions and instructions from the school's and/or service providers administrators, instructors, and supervisors over all phases of the program/activity.
- 5. In the event my child fails to abide by these rules and regulations, disciplinary action may require his/her exclusion from further participation, or that I be contacted to have him/her picked up, unless I have specified other transport arrangements and I will be responsible for any costs associated.
- 6. I acknowledge that it is my duty to advise the Lead Teacher of any medical/health concerns of my child that may affect his/her participation.
- 7. I acknowledge that the board may choose to cancel the trip if travel conditions are deemed unsafe (e.g., weather, health advisory). I accept that the board will not be liable for any costs associated with such a cancellation.
- 8. I acknowledge that the trip supervisors may secure transport to emergency medical services as they deem necessary for my child's immediate health and safety, and that I shall be financially responsible for such services.
- 9. Based on my understanding, acknowledgment, and consents as described herein, I agree that the student indicated at the top of this form has my permission to participate.

l	(parent's first and last name) of	
	(student's first and last name) give	
authorization for my child's Custodian and/or the	e International Coordinator to sign permission forms for	
curricular or extracurricular trips involving a low	to moderate risk.	
(Parents Signature)	(Date)	

# **Payment of Fees**

# **Please Wire All Fees To:**

**Beneficiary Customer:** 

Client Name: Nanaimo Christian School International Program

Client Address: 198 Holland Road, Nanaimo, BC

**V9R 6W2** 

#### Please indicate student's name and Date of Birth when making payment!

Invoices may be paid by cheque made out to *Nanaimo Christian School* (PLEASE ATTACH INVOICE), bank draft or direct deposit using the information below:

Client Name: Nanaimo Christian School International Program Client Address: 198 Holland Road, Nanaimo, BC V9R 6W2

Royal Bank of Canada 205 Commercial Street Nanaimo, BC V9R 5G8 1-250-741-3573 1-800-769-2511

Transit Number: 03120

International Bank Account: 1020080

**SWIFT BIC: ROYCCAT2** 

Canadian routing Code for RBC Branch: //CC000303120

Thank you for your partnership!

#### **NCS International Graduation Credit Policy**

To earn a Dogwood Diploma, international students must meet all graduation requirements and be awarded a British Columbia Certificate of Graduation (Dogwood Diploma), students must earn a minimum of 80 credits. These must include 48 credits for required courses, a minimum of 28 elective credits, and 4 credits for Graduation Transitions.

In addition, there are a number of specific conditions that pertain to international students (whose educational program was not instructed in either English or French for the previous two years). Such international students may earn credit for Graduation Program courses, with the exception of those listed below, through an equivalency review or challenge process.

International students must earn credit for courses in the following categories through instruction from a British Columbia-certified teacher. No Equivalency review or Challenge process is permitted:

- Language Arts 11
- Language Arts 12
- One of Science 11 or 12
- One of Mathematics 11 or 12
- Social Studies 11 (or Civic Studies 11 or BC First Nations Studies 12)
- Planning 10

For Language Arts 12, students must write the required provincial exam(s).

International students must also earn credit for Graduation Transitions through a school-supported course or process. International students must be assessed to determine if all the Graduation Transitions Prescribed Learning Outcomes have been met, regardless of the grade level at which they enter a British Columbia school. When the requirements have been met, international students will be assigned four (4) credits and "requirements met (RM)" will be noted on their transcript.

NCS will help international students find work experience placements complying to the regulations around students not being permitted to work while residing in Canada (conditions on Study Visa).

MOE International Student Graduation Credit (2016)

# **APPLICATION PACKAGE CHECKLIST**

(Please ensure that all required information is enclosed with your application)	
Completed Registration Form	
Completed Medical Information Form	
Immunization Records	
Application Fee (non-refundable) wired to Nanaimo Christian School	
(see Banking Information page)	
Completed Financial Responsibility Form	
Completed Behaviour Code of Conduct	
Completed Student homestay Information Form - if applicable	
Custodian document (available at	
http://www.cic.gc.ca/english/pdf/pub/custodian-parent.pdf)	
(Completed and signed Custodian form must be scanned and e-mailed or faxed)	
Copy of current <b>Passport</b>	
Copy of current Student Study Visa (contact your nearest Canadian Embassy)	
Officially translated <b>copies of transcripts</b> and/or report cards for the past two years	
iTEP SLATE- English Proficiency test results-( for students in grade 10-12, if	
requested) register at: <a href="http://www.itepexam.com/itep-for-educational-institutions">http://www.itepexam.com/itep-for-educational-institutions</a>	
Please mail, FAX or e-mail your completed Application Package to:	
Rhonda Libbus - International Program Coordinator Nanaimo Christian School 198 Holland Rd. Nanaimo, BC Canada V9R 6W2	
Email: international@ncsnanaimo.com Fax (250) 754-4271	
Phone Inquiries: 250-754-4512 Ext. 122	